



Nemaha County Board Minutes



August 21, 2019

County of Nemaha, Nebraska
BOARD OF COMMISSIONERS
Commissioner's Chambers
Nemaha County Courthouse, Suite 201
1824 N St Auburn NE

County Board of Commissioners of the County of Nemaha, State of Nebraska met on Wednesday, August 21, 2019, Commissioner's Chambers, Nemaha County Courthouse, Auburn NE for a regular scheduled meeting. Notice of meeting was published weekly in the Nemaha County Herald. The agenda for the meeting was kept continually current and available for public inspection at the office of the Nemaha County Clerk during normal business hours and also on the Nemaha County website. The agenda was held open until one business day prior to the meeting for appearance before the board and items for approval by the Board of Commissioners. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting.

Chairman Mellage called the meeting to order at 8:00 a.m. with the Pledge of Allegiance. Present for the Meeting: Mike Hall, Commissioner District 1; Bryan Mellage, Commissioner District 2; Larry Holtzman, Commissioner District 3 and County Clerk Joyce Oakley. Chairman Mellage noted the posting of the Open Meeting Laws posted on the bulletin board.

Approval of Agenda – Motion by Holtzman, seconded by Hall to approve the agenda as presented: Roll call vote: Hall, aye; Holtzman, aye; Mellage, aye.

Approval of Minutes – Motion by Hall, seconded by Holtzman to approve the August 7, 2019 minutes as presented with no corrections. Roll call vote: Mellage, aye; Holtzman, aye; Hall, aye.

Claims – Motion by Holtzman, seconded by Hall to approve the accounts payable claims as presented by the County Clerk and authorized for payment by the Board of Commissioners. Roll call vote: Holtzman, aye; Hall, aye; Mellage, aye.

The following were approved due to the invoices/tickets being filed after the 90 days deadline from when the services/products were provided, as per Nebr. State Statute §23-135:

a. Otoe County Sheriff - Date Invoice 2-11-19, CI17-39 \$18.50, Invoice - 2-21-19 CI10-7 \$6.00- Motion by Holtzman, seconded by Hall to approve the invoice date 2-11-19 and 2-21-19 to Otoe County Sheriff in the amounts of \$18.50 and \$6.00. Roll call vote: Hall, aye; Holtzman, aye; Mellage, aye.

b. Beth Kernes Krause - Date of Service 1-3-19 to 6-6-19 \$63.80 – Motion by Holtzman, seconded by Hall to approve a claim to Beth Kernes Krause, date of mileage from 1-3-19 to 6-6-19 in the amount of \$63.80. Roll call vote: Mellage, aye; Holtzman, aye; Hall, aye.

c. Shelly Nichols - Date of Service 1-3-19 to 6-6-19 \$20.30 – Motion by Holtzman, seconded by Hall to approve a claim to Shelly Nichols, date of mileage from 1-3-19 to 6-6-19 in the amount of \$20.30. Roll call vote: Holtzman, aye; Mellage, aye; Hall, aye.



Nemaha County Board Minutes



d. Denise Oestmann – Date of Service 1-3-19 to 6-6-19 \$27.84 – Motion by Holtzman, seconded by Hall to approve a claim to Denise Oestmann, date of mileage from 1-3-19 to 6-6-19 in the amount of \$27.84. Roll call vote: Hall, aye; Mellage, aye; Holtzman, aye.

e. Jana Sittler – Date of Service 2-7-19 to 6-6-19 \$34.80 - Motion by Hall, seconded by Holtzman to approve a claim to Jana Sittler, date of service from 2-7-19 to 6-6-19 in the amount of \$34.80. Roll call vote: Mellage, aye; Hall, aye; Holtzman, aye.

f. Tim Nichols – Date of Service 3-7-19 \$4.06 – Motion by Holtzman, seconded by Hall to approve a claim to Tim Nichols, date of service 3-7-19 in the amount of \$4.06. Roll call vote: Holtzman, aye; Hall, aye; Mellage, aye.

g. Petersen Auto Repair – Date of Service 9-5-18 thru 12-28-2018 Invoice amt. \$2,716.86 – Motion by Holtzman, seconded by Hall to approve a claim to Petersen Auto Repair, date of services 9-5-18 to 12-28-19 in the amount of \$2,716.86. Roll call vote: Mellage, aye; Holtzman, aye; Hall, aye.

Discussion Items/Commissioners Reports/Report of Meeting(s) Attended: Reg. for SE District Mtg 10-18-19; ingress/egress for Robert Handley; Road and bridge damage; trees in road right of way; work schedule of road employees;

9:00 a.m. Open sealed bids for 2020 or newer Special Service/Police Package pickup truck; 1 – 2020 or newer 4-wheel drive SUV Special Service; 1 – 2019 or newer 4 Wheel Drive $\frac{3}{4}$ ton pkup – Public notice for receipt of sealed bids was advertised in the Nemaha County Herald on August 8th and 15th, 2019. The following sealed bids were received and publicly opened in the presence of the bidders: Meyer-Earp Auto Center - 2020 Police Service 4x4 Tahoe \$38,400.00; 2020 1500 Special Service 4 Service 4x4 Crew Cab \$35,500.00; 2020 2500 HD Crew Cab 4x4 Pickup \$35,200.00. Motion by Holtzman, seconded by Hall to approve the bids from Meyer Earp Auto Center for the 3 vehicles listed above. Roll call vote: Mellage, aye; Holtzman, aye; Hall, aye.

9:15 a.m. Sandy Morrissey, Director of Regional Prevention Coordination reg: funding, development of prevention system – Sandy Morrissey, Director Regional Prevention Coordination, Region Systems and Amanda Drier, Southeast District Health Department were present to update the Board regarding the current programs for juvenile alcohol use, binge drinking, etc.

9:30 a.m. Amy Hector, Clerk of District Court reg: budget request for FY 19-20 – Amy Hector, Clerk of District Court was present to discuss her FY 19-20 budget request. Her request for FY 19-20 is a .3240% increase from the FY 18-19 budget for the District Court Clerk.

9:45 a.m. County Court Representative reg: plans for scanning boxes of court documents – Board reviewed the letter submitted by the court representative and changed the FY 19-20 budget request.

10:00 a.m. Executive Session reg: General Assistance application 0868 – Motion by Hall, seconded by Holtzman to enter executive session at 10:00 a.m. to conduct the first interview with General Assistance Case 0868. Roll call vote: Mellage, aye; Hall, aye; Holtzman, aye. Chairman reinitiated for the record the board will be entering executive session to conduct a first interview for General Assistance Case 0868. Motion by Hall, seconded by Holtzman to leave executive session at 10:25 a.m. Roll call vote: Hall, aye; Mellage, aye; Holtzman, aye. No action was taken.

10:30 a.m. Work on FY 2019-2010 Budget



Nemaha County Board Minutes



11:00 a.m. Brad Griffin, Nemaha IT Consultant reg: recent invoices – Brad Griffin, Griffin Consulting was present to visit with the board regarding updates for computers that need to be done with several of the offices. Updates include new computers in several offices, rewiring the courthouse, etc.

Executive Session *

Discussion/Action – Business

1. Posting for Appointment of a Foreman for District 3 Shop – no action was taken
2. Bid/Quotes for hauling rock – no quotes will be taken- board is discontinuing the hauling of rock by a commercial hauler
3. Resolution 2019-31 Subdivision of a tract of land in Sec. 12 T4N R13E, Mark Caspers – Motion by Mellage, seconded by Hall to adopt Resolution 2019-31, subdivision of a tract of land in Section 12 T4N R13E for Mark Caspers (the tract of land is less than 10 acres, will not be a separate parcel tract of land, and will be attached to another tract of land for taxation purposes). Roll call vote: Mellage, aye; Holtzman, aye; Hall, aye.
4. Application for road entrance for Melanie & Todd Munson Sec. 32 T5N R13E – Motion by Holtzman, seconded by Hall to approve the application for road entrance for Melanie & Todd Munson in Sec. 32 T5N R13E with the county to pay for the installation and driveway culvert. Roll call vote: Hall, aye; Holtzman, aye; Mellage, aye.
5. Authorize EMA Director to purchase a Drone – Renee Critser, EMA Director and Jeff Rowell, Deputy EMA Director were present to discuss the purchase of a Drone for the EMA Program. Rowell had visited with the Board at their August 7, 2019 meeting requesting to purchase a Drone. The Board asked him to return with more information and more cost quotes. Rowell presented information the board had requested from the previous meeting regarding insurance, additional prices quotes on different models and future or present legislative bills and laws regarding drones. Motion by Hall, seconded by Holtzman to authorize the EMA Director Critser to purchase a DJI Enterprise Drone, with night time vision, light and sound thermal imaging in the amount of \$3,467.00 and also purchase a carrying case. Roll call vote: Hall, aye; Holtzman, aye; Mellage, aye.
6. Resolution 2019-32 County Annual Certification of Program Compliance Form 2019 for NDOT – Motion by Hall, seconded by Holtzman to authorize the chairman to sign Resolution 2019-32 Annual Certification of Program Compliance Form 2019 for NDOT. Roll call vote: Hall, aye; Holtzman, aye; Mellage, aye.
7. Local 251 Employee Grievance filed – Walt Boring, Road employee was present at the meeting regarding the grievance he filed with the Local 251 against Nemaha County Commissioners. Chairman Mellage asked Boring if he wanted to go into executive session. Boring denied. Chairman asked Boring, regarding the union contract Article 1, Chapter 1.5, ‘the county shall insure that all employees are equally treated with respect and dignity and are afforded the right of privacy when being counseled on performance issues’ and did he request to enter executive session. Boring denied. Motion by Hall, seconded by Mellage to reinstate Boring as foreman, effective August 15, 2019 at 10:00 a.m., with Boring to receive the difference in pay from August 7, 2019 at 10:01 a.m. to August 15, 2019, 4:30 p.m. Roll call vote: Hall, aye; Holtzman, aye; Mellage, aye.
8. Approve Inventories from County Officials/Directors – Motion by Mellage, seconded by Holtzman to approve the 2019 inventories from all County Officials/Office Directors. Roll call vote: Holtzman, aye; Hall, aye; Mellage, aye.
9. Policy for sales tax charged to the county and not able to be credited back-person/employee will be liable for sales tax- Motion by Holtzman, seconded by Hall to adopt a policy for sales tax that has been charged to the county on an invoice/ticket/account by an official/office director/employee that has not been credited or



Nemaha County Board Minutes



can't be credited, the official/office director/employee will be liable for the sales tax charged. Roll call vote: Hall, aye; Mellage, aye; Holtzman, aye.

Discussion/Action - Unfinished Business

Discussion/Action - Buildings/Grounds/Property

1. Purchase Bat Sonar Repellents – purchase 1 and place in County Attorney's office
2. Surplus office equipment – don't do anything with the surplus office equipment until the county attorney moves and the sheriff's office addition is complete

Discussion/Action - Equipment/Office Equipment/Vehicles/Furniture

Discussion/Action - Highway Superintendent

1. 2019 Nemaha County Flood Scour Bridge Inspections from Mainelli Wagner
2. C64(203) C006413225 before finishing project – it must be staked from MWA Survey crew
3. Westover Rock Hauling – amt of rock hauled from 4-3-19 to present

County Officials Reports/Correspondence/Reminders

1. Fund Balances as of July 31, 2019
2. Clerk of the District Court – fees collected for July, 2019 \$9,690.48

The following claims were approved for payment by the Board of Commissioners and authorized the County Clerk for payment:

General

Salaries	\$49,559.02
Aflac, ins	1,425.28
Airespring, se	379.54
American Recy, se	1,095.00
Aub Family Hlth, se	961.00
Bear Graphics, su	1,244.03
Black Hills, ut	106.65
Clerk Sup Court, fe	176.00
Cody's USave, su	285.10
DAS Acct, se	534.38
Dollar General, su	39.00
Hector, Amy, mi	60.32
Jack's Uniform, su	257.95
Johnson, Elizabeth, mi	342.67
Kernes-Krause, B, mi	63.80
Kollasch, cont	3,800.00
Liberty Nat'l, ins	341.73
Ligouri, Angelo, mi	85.38
Lincoln Radiology, se	36.00
Longs Creek, bd pr	2,012.00
Looseleaf Law, su	46.85
Mass Mutual, annt	50.00
Mellage, Brian, mi	183.86
Microfilm, se	103.00
Midwest Coop, su	55.00
MIPS, sftwr	1,296.94
NE Assoc Co Clks, reg	50.00
NE Emergency Med, se	1,419.00
NE Sec State, su	20.00
Nem Co Atty, reim	118.56
Nem Co Clerk, hra	2,979.62



Nemaha County Board Minutes



Nem Co Court, fe	769.04
Nem Co Sheriff, fe	519.73
Nem Co Tax, ret	7,853.28
Nem Co Tax, ss, fwh	15,554.04
Nem Co Tax, annt	50.00
Nem Co Tax, nwh	4,677.86
Nem Co Treas, trans	8,000.00
New York Life, ins	145.74
Nichols, Shelly, mi	20.30
Nichols, Tim, mi	4.06
Noerrlinger, Tim, atty fe	3,100.00
NE NE Juvenile, se	5,992.50
Oestmann, Denise, mi	27.84
Otoe Co Sheriff, fe	49.00
Paper Tiger, se	35.00
Petersens Auto Repair, se	3,833.67
Physicians Lab, se	2,275.00
Quill, su	609.86
Raymond's, se	528.75
Richardson Co, se	2,619.00
Sapp Bros, fu	36.98
Schendel Pest, se	210.00
Shell Wex, fu	182.14
Sittler, Jana, mi	34.80
SE NE Development, se	8,117.00
The Cleaners, se	192.00
Thomson West, su	241.92
United Health, ins	20,793.40
UNL WCREC, reg	75.00
UNL Its Comm, se	78.35
Verizon, se	477.16
Visioncare, ins	105.30
Waddell & Reed, annt	25.00
Washington Nat'l, ins	71.70
Windstream, se	1,019.15
Road	
Salaries	\$15,306.33
AFLAC, ins	486.20
Beard's, su	103.00
Black Hills, ut	22.10
First Wireless, su	274.00
Floyd's Truck, se	3,468.47
Liberty Nat'l, ins	67.97
NE Public Emp, un du	400.00
Nem Co Petty Cash, reim	18.00
Nem Co Tax, ret	2,067.28
Nem Co Tax, ss, fwh	4,440.84
Nem Co Tax, nwh	1,285.27
Nem Co Treasurer, fe	6,551.89
New York, ins	154.00
NMC, pts	717.32
RDO Truck, pts	439.61
Sapp Bros, fu	9,493.47



Nemaha County Board Minutes



Smith Auto, pts	45.00
United Health, ins	7,319.45
Windstream, se	209.12
Register of Deeds	
MIPS, sftwr	370.76
Canine Dog	
Nem Co Sheriff, reim	453.51
Nem Co Treasurer, reim	6,500.00
911 Emergency Service	
American Tower, se	906.52
Windstream, se	385.22
911 Wireless	
Windstream, se	1,161.67
Jail Commissary	
Time Warner, se	11.75
911 Service	
GEOCOMM, sub	24,398.00
Other Capital Projects	
Jorgenson Ind, eq	4,650.00

With no further business to come before the Board of Commissioners, motion by Holtzman, seconded by Hall to adjourn at 12:03 p.m. Roll call vote: Hall, aye; Mellage, aye; Holtzman, aye.

Bryan Mellage, Chairperson
Board of Commissioners

I, Joyce Oakley, the undersigned County Clerk of Nemaha County, Nebraska do hereby certify the foregoing minutes are true and are a part of the official records of this office. A complete copy of the minutes is available during normal business hours at the Nemaha County Clerk's office or on the Nemaha County's website: www.nemahacounty.ne.gov.

Joyce Oakley
County Clerk

The next Board of Commissioners meeting is scheduled for Wednesday, September 4, 2019 beginning at 8:00 a.m. Agenda for the meeting closes at 5:00 p.m., Friday, August 30, 2019. Current agenda and meeting minutes can be found on the Nemaha County's website: www.nemahacounty.ne.gov